

**GOVERNMENT OF MEGHALAYA**  
**DIRECTORATE OF COMMERCE & INDUSTRIES**  
2<sup>nd</sup> Floor, Administrative Building, Lower Lachumiere, Shillong – 793 001.  
Ph/Fax : 0364-2226253 & e-mail : [industries-meg@gov.in](mailto:industries-meg@gov.in)

**ADVERTISEMENT**

Dated Shillong the <sup>17<sup>th</sup></sup> September 2020

No.M/Dind/Estt.5/2016/51:- On behalf of the Directorate of Commerce & Industries, applications (online-mode only) are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the post of Peon. Online applications will be received up to 17:00 hrs on 15<sup>th</sup> October, 2020 and no application will be entertained after the closing date.

**IMPORTANT:** It is mandatory for the applicants to have acquired the requisite educational qualification prescribed for the post, as on the last date fixed for submission of applications.

1. **Name of post :** Peon
2. **Total no. of posts :** 2 (two)
3. **Scale of pay:** ₹17,400 – ₹41,000 (Level – 1)
4. **Age Limit (as on 01.01.2020):** Between 18 to 27 years. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidate.
5. **Educational Qualification:** Minimum class VIII passed.
6. **How to apply :** Candidates are to apply and submit their applications through online mode only by clicking on the “Online Application” icon appearing in the website of Commerce & Industries department i.e [www.megindustry.gov.in](http://www.megindustry.gov.in). Applications received through any other mode will not be accepted and will be summarily rejected.

For candidates applying for the first time through online mode, a one-time registration process is required to enable them to apply against the advertised vacancies/posts. Candidates who are already registered with the portal can simply login using the registered email address and password and apply for the post(s).

Kindly read the instructions on the web page carefully before applying.

Last date for online application is **17:00 hrs on 15<sup>th</sup> October, 2020.**

7. **PAYMENT OF APPLICATION FEES :** Candidates who wish to apply shall pay the application fees which is ₹100/- for General category and ₹50/- for Scheduled Tribe/

Scheduled Caste who are permanent residents of the State of Meghalaya using any one of the following modes of payment only :-

- (a) Debit cum ATM Cards/Credit Cards/Net Banking
- (b) e-Challan (Cash Payment)
- (c) SBI Net-banking/ ATM cum Debit Cards

For payments using State Bank of India Net-banking/Debit Card, please select e-payment and select State Bank of India in the Meghalaya ePayment Portal page.

For payments via Net Banking/ ATM-cum Debit Card/Credit Cards of other Banks, please select SBI e-Payment Gateway and click Proceed for Payment.

E-Challan/Cash Payment at any branch of SBI:- Candidates may also opt for Cash Payment at any of the branches of SBI. For Cash payment, please select Payment across Bank Counter, an e-Challan will be generated. Take a printout of the e-Challan and make the required payment at any branch of SBI.

**Please note that you need NOT submit the e-Challan to the Directorate of Commerce & Industries.**

Kindly note that an additional amount in the form of Bank's Commission may be applicable depending upon the mode of payment. The amount once deposited shall not be refunded or adjusted against any other purpose(s).

In case of any problem being faced in the processing of the online application, applicants can contact the Directorate of Commerce & Industries directly in person or e-mail at [industries-meg@gov.in](mailto:industries-meg@gov.in) along with their phone numbers.

**8. RESERVATION OF VACANCIES :** As per Reservation Policy of the Government of Meghalaya.

**9. Last date for submission of application:** 15<sup>th</sup> October, 2020.

**10. DECISION ON ELIGIBILITY OF CANDIDATES:** Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed such as educational qualification, age etc. and satisfy themselves that they are eligible for the post, before applying. After such scrutiny a "Proposed Rejection/ Ineligibility List" shall be published and hosted in the Notice Board of the Directorate of Commerce & Industries and website. A candidate is allowed 15 days time to file representation against such proposed Rejection. Original Certificates will be sought only from those candidates who qualify for the Personal Interview. If a candidate does not furnish the

original certificates to substantiate his educational qualification his/her candidature will be cancelled and the Department decision in this regard shall be final. Candidates who have also not fulfill the requisite qualification as on the last date of receipt of application will not be eligible to apply for the post.

**11. METHOD OF SELECTION:** The shortlisted candidate will be called for the personal Interview.

**12.** Earlier Advertisement for the post of Peon issued under No.M/Dind/Estt.5/2016/47 dated 11.09.2020 stands cancelled

(J.L. Mawlong)  
Director of Commerce & Industries.

Memo No.M/Dind/Estt.5/2016/51-A

Dated Shillong the 17<sup>th</sup> September 2020

Copy to:-

1. The Director of Information and Public Relation, Government of Meghalaya, for favour of publication of the above advertisement in one issue only of the Local Newspaper (English, Khasi, Garo)
2. The Director of Printing and Stationery, Meghalaya, for favour of publication of the above advertisement in the next issue of Meghalaya Gazette.
3. The State Information Officer, NIC, Shillong
4. Notice Board

Director of Commerce & Industries.