

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF COMMERCE & INDUSTRIES
Lower Nongrim Hills, Opp. MES, Shillong-793003,

e-mail : industries-meg@gov.in

SHORT NOTICE INVITING QUOTATION

Date: 2nd August 2024

No.M/Dind/MSME/23/2024/11:Sealed Quotation affixing Non-Refundable Court Fee Stamp of ₹ 1000/- (Rupees One Thousand) only are invited from the reputed Manufacturer/Authorised Dealer/Supplier for supply (including assembling, installation & commissioning) of Machineries & Equipment for the 4 (Four) Nos. Departmental Training Centres, (in Garo Hills Region), **under DCIC Strengthening--Upgradation of DCIC Training Centres through RAMP Programme** ,Ministry of MSME, GoI against each trade and destinations which are as follows:

Sl. No	District	Location	Trades
1	East Garo Hills	KTCE, Rongjeng	Tailoring, Knitting
2	West Garo Hills	KTEC, Asanang	Tailoring, Embroidery, Knitting
		LBC, Dalu	Tailoring, Embroidery, Knitting
3	South Garo Hills	KTEC, Baghmara	Tailoring, Embroidery

Quotations must reach O/o Directorate of Commerce and Industries, Plot No L/D 015, Lower Nongrim Hills, Shillong on or before the date and time mentioned below:

Last date of receipt of quotation	27 th August 2024 at 2:00 PM
Opening of quotation	27 th August 2024 at 3:00 PM

Quotations received after the above mentioned last date and time will not be considered.

The Quotations along with related documents will be evaluated by the Departmental Purchase Board Committee and Supply Orders will be issued to the firms based on the recommendations of the Committee.

The details on the specifications of the machineries and equipment and NIQ can be obtained from the departmental website – www.megindustry.gov.in, or from office of the undersigned on any working day.

Sd/-
Director of Commerce & Industries

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF COMMERCE & INDUSTRIES
Lower Nongrim Hills, Opp. MES, Shillong-793003

e-mail : industries-meg@gov.in

TERMS AND CONDITIONS

1. The Quotation with reference to this Letter/NIQ No. must be addressed to the Director of Commerce & Industries, L/D 015, Lower Nongrim Hills, Shillong – 793003 and the words **“Quotation for Supply of Machineries & Equipment for Training Centres”** should be superscribed on the sealed cover containing the Quotation.
2. Quotationers must mention Full Address, with Contact details on the envelope containing the Quotation.
3. Envelope containing Technical Bid should be placed inside the above mentioned envelope at Sl.1, clearly mentioning **“Technical Bid for Supply of Machineries & Equipment for Training Centres”**.
4. Envelope containing Financial Bid, mentioning the rates of the items quoted, should be placed inside the above mentioned envelope at Sl.1, clearly mentioning **“Financial Bid for Supply of Machineries & Equipment for Training Centres”**.
5. Quotations must be on the Letterheads of the Manufacturer/Dealer/Supplier mentioning full address, with contact details, location of office, GST No., PAN, etc.
6. Quotations must be neatly typed, and any deviation in the offer shall lead to rejection.
7. Authorised Dealers must furnish a copy of valid up-to-date Dealership Certificate or Authorisation Letter from the manufacturer.
8. The Quotation should accompany an undertaking to the effect that in case the supply of goods is found to be faulty and/or incomplete, the same will be liable to be rejected and will be required to be replaced by the concerned supplier within 15 days, at the destination.
9. The Quotation should also accompany an undertaking to the effect that the quotationer has never been blacklisted from any State/Central/Private Organisation or any other institution.
10. No offer received through e-mail or FAX shall be entertained.
11. Financial Bids will be opened only for qualifying Technical Bids
12. Rates quoted should be inclusive of all taxes at the destination as indicated in the Notice Inviting Quotation, clearly mentioning the Tax Component separately and should be accompanied by Catalogue/Test Report wherever applicable for Tools & Equipment.
13. Quotationers are permitted to quote 2 or 3 brands or different models for each type of machine.
14. All quotations must be valid for at least 180 (One hundred and eighty) days from the date of opening of Quotations.
15. The model for each machine should be made specific and the rates quoted shall be for that particular type and quality. The Manufacturer’s Brand Name should be clearly indicated.
16. Warranty period must be indicated against each machine
17. Quotations must be accompanied with attested copies of up-to-date and valid GST Registration Certificate, Income Tax, Professional Tax and Trading License (For Non-Tribals), else, the Quotation shall be considered as invalid.
18. Mere participation and offering the lowest rate does not confer any right on any quotationer for placing the order on them. The Supply Orders will be issued to the firms based on the evaluations of quality/model/etc, and recommendations of the Departmental Purchase Board Committee
19. Preference will be given to registered suppliers having after-sale service facilities in location, which should be clearly mentioned in the Quotation.

20. Earnest Money of `10,000/- (Rupees Ten Thousand) in the form of Demand Draft drawn in favour of the Director of Commerce & Industries, Meghalaya, Shillong should be submitted along with Quotation. For quotationers belonging to SC/ST, only 50% of the Earnest Money may be deposited, subject to production of certificate.
21. For the unsuccessful quotationer, the Earnest Money will be refunded after finalization of the Supply Order.
22. Successful quotationer must furnish a Security Deposit of 5% of the value of supply order amount in the form of Bank Guarantee in Nationalised Bank or through Demand Draft. SC/ST quotationers may deposit 50% of the Security Deposit amount, subject to production of certificate.
23. All items as per Supply Order must be dispatched to the respective Training Centres of the Department across Meghalaya, as mentioned in the Notice Inviting Quotation within the stipulated period of 30 (Thirty) days from the date of issuing the Supply Order.
24. Supplier should complete the work within the stipulated time, failing which, their performance Security Deposit will be forfeited by the office, for which an undertaking is required to be submitted along with the quotation.
25. Inspection of goods supplied will be carried out by the Authorized Personnel from the Department, at the destination, and the rejected goods must be removed immediately and have to be replaced within 15 days.
26. The undersigned reserves the right to accept or reject any quotation without assigning any reasons thereof or to change the supplier at any time, if the supplies if items are found to be incomplete or of inferior quality or bad workmanship, etc.
27. 50% payment will be released against delivery and inspection of the material and balance 50% payment shall be released within 45 days after having the inspection and installation report of the equipment/material.
28. Completion Certificate should be obtained from the authorized personnel of the respective centres where the items have been delivered.
29. The Security Deposit of the successful quotationer will be released after the warranty period.
30. Penalty: The Director of Commerce & Industries, Meghalaya, Shillong reserves the right to impose 0.5% (Half percent) penalty per week on account of delay in supply, if delivery received after expiry of the original delivery period. The total penalty should not exceed 10% of the value of the delayed goods
31. If there is any dispute, the decision of the Director of Commerce & Industries, Meghalaya, Shillong shall be final. All disputes are subject to Meghalaya jurisdiction.

Sd/-
Director of Commerce & Industries.

Sl. No.	Delivery Destination	Trade	Item	Item Description	Requirement
1	KTCE, Rongjeng East Garo Hills District	<i>Tailoring</i>	Foot Sewing Machine	Normal Foot Sewing Machine	10
2			Foot Sewing Machine	Heavy Duty/Double Sewing Machine	5
3			Multipurpose Sewing Machine	2-in-1 / Foot & Motor Operated	2
4			Multipurpose Sewing Machine	Motor Operated with Multiple Stitch Functions	4
5			Professional Sewing Machine	Direct Drive Industrial Sewing Machine	2
6			Over Lock Machine	Three thread	2
7			Label Heat Press Machine		1
8			Button Pressing Machine	Heavy Duty - Cast Iron	2
9			Dry Iron		5
10			Steam Iron		2
11			Stand Steam Iron		1
12			Ironing Board		3
13			Padded Sleeve Ironing Board		3
14			Cutting Mat	Self Healing, A1 Size	4
15			Designer Mood Board	5'X7'	2
16			Hanger Stand	Steel - 1 Level	3
17			Ladies Dress Form	Size 6	4
18			Ladies Dress Form	Size 8	4
19			Ladies Dress Form	Adjustable	2
20			Girls Dress Form	Sizes 2,4,6 & 8 (2 Each)	8
21		<i>Knitting</i>	Flat Knitting Machine	Manual	5
22			Circular Knitting Machine	48 Needle	3
23			Wool Winder		5
24			Transfer Needle Set	(1/2, 2/3 and 3/4)	5
25			Hanging Weight		20
26			Knitting Needles Set	(6,7,8,9,10,11 and 12)	5

Sl. No.	Delivery Destination	Trade	Item	Item Description	Requirement
1	KTEC, Asanang West Garo Hills District	<i>Tailoring</i>	Foot Sewing Machine	Normal Foot Sewing Machine	21
2			Foot Sewing Machine	Heavy Duty/Double Sewing Machine	7
3			Multipurpose Sewing Machine	2-in-1 / Foot & Motor Operated	4
4			Multipurpose Sewing Machine	Motor Operated with Multiple Stitch Functions	8
5			Professional Sewing Machine	Direct Drive Industrial Sewing Machine	4
6			Over Lock Machine	Three thread	4
7			Label Heat Press Machine		4
8			Button Pressing Machine	Heavy Duty - Cast Iron	4
9			Dry Iron		8
10			Steam Iron		4
11			Stand Steam Iron		2
12			Ironing Board		5
13			Padded Sleeve Ironing Board		5
14			Cutting Mat	Self Healing, A1 Size	5
15			Designer Mood Board	5'X7'	5
16			Hanger Stand	Steel - 1 Level	8
17			Ladies Dress Form	Size 6	7
18			Ladies Dress Form	Size 8	7
19			Ladies Dress Form	Adjustable	4
20			Girls Dress Form	Sizes 2,4,6 & 8 (2 Each)	8
21		<i>Embroidery</i>	Embroidery Machine	2-in-1 Small Table	10
22			Professional Embroidery Machine	Big Table	4
23			Soldering Machine		2
24		<i>Knitting</i>	Flat Knitting Machine	Manual	10
25			Circular Knitting Machine	48 Needle	4
26			Wool Winder		10
27			Transfer Needle Set	(1/2, 2/3 and 3/4)	5
28			Hanging Weight		40
29			Knitting Needles Set	(6,7,8,9,10,11 and 12)	10

Sl. No.	Delivery Destination	Trade	Item	Item Description	Requirement
1	LBC, Dalu West Garo Hills District	<i>Tailoring</i>	Foot Sewing Machine	Normal Foot Sewing Machine	10
2			Foot Sewing Machine	Heavy Duty/Double Sewing Machine	5
3			Multipurpose Sewing Machine	2-in-1 / Foot & Motor Operated	2
4			Multipurpose Sewing Machine	Motor Operated with Multiple Stitch Functions	4
5			Professional Sewing Machine	Direct Drive Industrial Sewing Machine	2
6			Over Lock Machine	Three thread	2
7			Label Heat Press Machine		1
8			Button Pressing Machine	Heavy Duty - Cast Iron	2
9			Dry Iron		5
10			Steam Iron		2
11			Stand Steam Iron		1
12			Ironing Board		3
13			Padded Sleeve Ironing Board		3
14			Cutting Mat	Self Healing, A1 Size	4
15			Designer Mood Board	5'X7'	2
16			Hanger Stand	Steel - 1 Level	3
17			Ladies Dress Form	Size 6	4
18			Ladies Dress Form	Size 8	4
19			Ladies Dress Form	Adjustable	2
20			Girls Dress Form	Sizes 2,4,6 & 8 (2 Each)	8
21		<i>Embroidery</i>	Embroidery Machine	2-in-1 Small Table	10
22			Professional Embroidery Machine	Big Table	5
23			Soldering Machine		2
24		<i>Knitting</i>	Flat Knitting Machine	Manual	10
25			Circular Knitting Machine	48 Needle	5
26			Wool Winder		10
27			Transfer Needle	(1/2, 2/3 and 3/4)	5
28			Hanging Weight		40
29			Knitting Needles	(6,7,8,9,10,11 and 12)	10

Sl. No.	Delivery Destination	Trade	Item	Item Description	Requirement
1	KTEC, Baghmara South Garo Hills District	<i>Tailoring</i>	Foot Sewing Machine	Normal Foot Sewing Machine	12
2			Foot Sewing Machine	Heavy Duty/Double Sewing Machine	5
3			Multipurpose Sewing Machine	2-in-1 / Foot & Motor Operated	3
4			Multipurpose Sewing Machine	Motor Operated with Multiple Stitch Functions	5
6			Professional Sewing Machine	Direct Drive Industrial Sewing Machine	2
7			Over Lock Machine	Three thread	3
8			Label Heat Press Machine		2
9			Button Pressing Machine	Heavy Duty - Cast Iron	2
10			Dry Iron		5
11			Steam Iron		2
12			Stand Steam Iron		1
13			Ironing Board		3
14			Padded Sleeve Ironing Board		3
15			Cutting Mat	Self Healing, A1 Size	3
16			Designer Mood Board	5'X7'	3
17			Hanger Stand	Steel - 1 Level	5
18			Ladies Dress Form	Size 6	4
19			Ladies Dress Form	Size 8	4
20			Ladies Dress Form	Adjustable	2
21			Girls Dress Form	Sizes 2,4,6 & 8 (2 Each)	8
22			<i>Embroidery</i>	Embroidery Machine	2-in-1 Small Table
23		Professional Embroidery Machine	Big Table	4	
24		Soldering Machine		2	

Sd/-
Director of Commerce & Industries.