

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF COMMERCE & INDUSTRIES

SHORT NOTICE INVITING QUOTATION

Dated Shillong, the 10th September, 2018.

No.M/Dind/Genl.4/2017/Pt.I/25 : Sealed tender affixing court fee stamp of `25/- (Rupees twenty five) only are invited from reputed Firm/Authorized Dealer for supplying the following article to the office of the undersigned.

1. Supply of trophies with the following specification :
 - a) Crystal type 3-dimensional cubes or similar structures to fit the logo and particulars of Awardee.
 - b) minimum size of trophy should be (17cm x 13cm x 3cm).

The last date for submission have been fixed on or before 25th September, 2018 at 3:00 p.m. and the tender papers will be opened on the same date in the presence of the tenderers or representatives if they desire so.

Details information can be log-in from the department website www.megindustry.gov.in and also can be had from the office of the undersigned.

Sd/-
Director of Commerce & Industries,
Administrative Building,
Lower Lachumiere,
Meghalaya, Shillong

Terms and Conditions:-

1. Rate should be quoted for supply of Trophy which should be inclusive for casing of the trophy and also the cost for the logo and the particulars of the Awardee to be engraved in the trophies which shall be provided by the Department to the selected Tenderer and also should indicate clearly the SGST and CGST components.
2. The tender should be accompanied with video/visual or actual samples of the trophies.
3. Copies of registration of GST from the concerned Taxation Department should be enclosed.
4. Copy of upto-date valid trading license from concerned District Council Authority of Meghalaya in case of non-tribal tenderers should be enclosed.
5. The Party are allowed to quote two or three specimen/type for the trophy/logo.
6. Delivery must be completed within 30(thirty) days from the date of receiving the supply order.
7. The undersigned reserve the right to accept or reject any quotation without assigning any reasons thereof or to change the supplier at any time if the supplies of the items are found to be inferior quality or bad workmanship, or not suit with the trophy meant exclusively for Handicrafts Awards.
8. The Director of Commerce & Industries is not bound by the lowest tendered rates.
9. Once the items is approved no change of the selected design, size of the Trophy etc would be entertained and the logo will become the sole propriety right of the department.
10. The Quotation should be addressed to the **Director of Commerce & Industries, Administrative Building, Lower Lachumiere, Shillong – 793001**. The word **“Quotation for Supply of Trophies”** should be superscribed on the sealed cover containing the Quotation and other documents.

Sd/-

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Administrative Building,
Lower Lachumiere,
Meghalaya, Shillong